

# British Sikh Doctors Organisation

## Standing Order Mandate and Gift Aid Declaration

Registered Charity No: XT32347

### Details of Donor

Title Mr/Mrs/Ms (others please specify):.....

Forename(s):.....Surname:.....

Address:.....

Postcode:.....

Email:.....Day time tel:.....

Mobile no:.....Fax:.....

### Gift Aid Declaration

Name of charity: British Sikh Doctors Organisation

I want to treat all donations I have made for the four years prior this year, (but not earlier than 6th April 2000) and all donations I make from the date to this declaration until I notify you otherwise as Gift Aid donations.

Signature of Donor: ..... Date: .....

You must pay an amount of income tax and/or capital gain tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year.

Note:

1. You can cancel this declaration at any time by notifying the charity
2. If in future you circumstance change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration.
3. If you pay tax at higher rate you can claim further tax relief in your Self Assessment tax return.
4. If you are unsure whether your donations qualify for Gift Aid tax relief, refer to the help sheet IR65 on the HMRC website ([www.hmrc.gov.uk](http://www.hmrc.gov.uk))
5. Please inform the charity if you change your name and address.

### Standing Order Mandate

BANK'S NAME AND ADDRESS: .....

PLEASE TICK RELEVANT BOX: NEW INSTRUCTION

AMEND EXISTING MANDATE

#### ACCOUNT TO BE DEBITED:

SORT CODE ——

ACCOUNT NUMBER

ACCOUNT NAME : .....

#### PAYMENT DETAILS

AMOUNT OF FIRST PAYMENT £

AMOUNT OF USUAL PAYMENT £

PAID **MONTHLY**

PLEASE CONTINUE PAYMENTS UNTIL FURTHER NOTICE

CUSTOMER SIGNATURE ..... DATE .....

#### BENEFICIARY DETAILS

BANK:

BRANCH DETAILS:

SORT CODE

ACCOUNT NUMBER:

BENEFICIARY NAME

REFERENCE (YOUR NAME)

DATE OF FIRST PAYMENT

AMOUNT OF USUAL PAYMENT IN WORDS

DATE OF USUAL PAYMENT